



## Panda Express Community Fundraiser

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Let Panda Express help you raise money for your school or organization.

If your school or organization is selected, we will **donate 20%** of the qualifying sales to it .

### How does it work?

1. Contact your local Panda Express Manager.
  - Complete the Application (attached on the next page)
  - Complete and sign the W-9 Form
2. Confirm the date and time of the event with the store manager.
3. Invite friends & family to take out or dine in at Panda Express on the designated day and time of the event
4. 20% percent of the qualified sales from any Guest that presents a flyer at the time of purchase will go to your school or organization
5. Panda will send your school or organization a check within 4 weeks from the date of your event.

### Ways to promote your fundraising event:

- Distribute flyers before the event (Panda will create a flyer for you to make copies)\*
- Internal announcements, promotions, & e-mail blasts
- Make posters to display on campus
- Tell your friends & family
- Promote on Blogs, Facebook, MySpace, & other community websites

**\* Flyers cannot be distributed in or around the restaurant on the day of the event.**

The more you spread the word and the more flyers are brought in the day of the event, the more money will be raised for your organization! We are looking forward to supporting your school or organization! For any questions, please contact:

Manager:

Address:

Phone:

Email:



## Panda Express Community Fundraising Application

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ORGANIZATION NAME:	
ORGANIZATION ADDRESS:	
CONTACT PERSON:	
PHONE NUMBER:	
PROPOSED DATE OF EVENT:	
FEDERAL TAX ID NUMBER:	
CHECK PAYABLE TO:	
MAIL CHECK ATTENTION TO:	
MAILING ADDRESS:	
W-9 FORM ATTACHED & SIGNED:	<input type="checkbox"/> YES <input type="checkbox"/> NO

**Submit this form for consideration to your Panda Express store Manager.**

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### For Office Use Only

Date Received:	Approved By:	Sales from Event:
Received Check Date:	Check Delivered Date:	